SERVICE ORDER ATTACHMENT
STATEMENT OF WORK

S-200-3155 VCISO SERVICE – TIER 4 "VANGUARD"

1. Overview

This Statement of Work ("SOW"), with any appendices included by reference, is part of any agreement which incorporates this document by reference.

1.2 Service Background

SilverSky will assist the Customer by providing Virtual Chief Information Security Officer (vCISO) services to advise the leadership team and support the advancement of organization-wide cybersecurity measures, in accordance with industry best practices.

1.3 Scope of Services

SilverSky will assist the Customer by providing strategic program direction, oversight, and guidance to build and maintain a cybersecurity program. Vanguard delivers near-CISO presence — approximately four days per week of active engagement. With this level of involvement, all common vCISO domains can be maintained concurrently with meaningful depth. SilverSky Advisory functions as the organization's strategic security executive: attending leadership and board meetings, leading regulatory engagements, mentoring internal staff, and owning the security program's direction end-to-end.

Project Component	**Parameters**
Minimum Contract Period	12 months
vCISO Hours / Month	80 hours
Cadence	2× weekly working sessions + weekly leadership stand-up (30 min) + monthly board-level security reporting; board or audit committee presentation as scheduled + on-call availability for incident advisory
Reporting	Monthly board-level security reporting + annual program roadmap refresh with framework alignment; board or audit committee presentation as scheduled
Workflow Phases	Full cycle plus strategic annual reset: Identify, Assess, Mitigate, Monitor, Report, and a yearly program refresh with updated roadmap and framework alignment.
Domain Focus	All eight CISO domains maintained concurrently with active programs
Ideal For	Enterprises and growth-stage companies requiring CISO-level presence for board accountability, regulatory compliance, or investor requirements, without the cost of a full-time CISO hire

1.4 Representative Activities

At this tier, activities typically include some combination of the following, based on Customer's roadmap priorities and needs:

- Strategic security leadership across all typical vCISO domains — sustained, concurrent progress across Business & Finance, Governance & Strategy, Risk Management, Compliance & Audit, Security Architecture, Security Operations, Supply Chain & Vendor, and Data & AI Governance
- Board and executive security presentations — monthly briefings designed for audit committees, boards of directors, and C-suite stakeholders, communicating program health, risk posture, and strategic direction in business terms
- Regulatory and auditor liaison — serving as the primary advisory point of contact for regulatory bodies, certification auditors, and enterprise customers conducting security assessments

- Security team mentoring and development — advising on team structure, skill development, and hiring decisions to build internal security capability over time
- M&A and product security advisory — leading security due diligence for acquisitions and advising on the security posture of new products, services, or business lines
- Crisis and incident advisory leadership — providing executive-level guidance during significant security incidents, including communications, escalation, and recovery strategy
- Full policy, standards, governance, risk, and compliance program ownership — directing all aspects of the security program's documentation, framework alignment, and control implementation
- Annual program roadmap refresh — a full strategic reset of the security program at year-end, including updated framework alignment, risk prioritization, and a forward roadmap for the coming year
- Any advisory activity within the eight CISO domains as business needs and roadmap priorities dictate

2. Out of Scope

Any activity not explicitly included in this SOW is considered out of scope. If the Customer requests additional services, those services will be subject to a change request. Managed Services and ongoing operations of any program items are not included in the scope and will be outlined on a separate SOW.

3. Customer Obligations and Assumptions

Services, fees, and work schedules are based on the assumptions, representations, and information supplied by the Customer. The Customer's fulfillment of these responsibilities is critical to the engagement's success.

- Project Liaison - Designate an authorized representative to authorize the completion of key project phases, assign resources, and serve as project liaison
- Access - Ensure SilverSky consultants have access to key personnel and data requested, to include access to critical IT assets, systems, and physical locations such as server rooms, data centers, and operations facilities
- Resources - Furnish SilverSky with Customer personnel, facilities, resources and information and perform tasks promptly
- Cooperation - Ensure all of the Customer's employees and contractors cooperate fully with SilverSky and in a timely manner. SilverSky will advise the Customer if an increased level of Customer participation is required in order for SilverSky to perform the Services under this SOW.
- Documentation - Timely delivery of all documentation requested by SilverSky including Customer's security policies, prior security reviews, network diagrams, server listings and procedures

4. SilverSky Assumptions

- Customer will provide SilverSky with reasonably requested information upon which SilverSky can rely to be current, accurate and complete.
- Customer will provide access to Customer's personnel who have detailed knowledge of Customer's security architecture, network architecture, computer environment and related infrastructure.
- Customer will provide access to Customer's personnel who have an understanding of Customer's security policies, regulations and requirements.
- Customer will evaluate SilverSky deliverables and immediately notify SilverSky of any perceived problems or issues with SilverSky obligations.
- SilverSky will immediately notify the Customer of any perceived problems or issues regarding Customer obligations.
- Customer is responsible for any additional costs if SilverSky is unable to perform the Services due to Customer's delay or other failure to fulfill its obligations under this Statement of Work.

5. Project Parameters

5.1 Project Scope

The scope of the project is based on the above description with the additional details listed as follows:

Project Component	**Parameter(s)**
Project Start Date	Typically within 30 days of the Effective Date
Project duration	12 months
Project delivery method	Remotely via web meetings

6. Acceptance

Delivery of all stated project deliverables will constitute acceptance of services provided under this SOW.

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