



# Email Compliance Archiving

Unlimited email storage for disaster recovery and compliance

## Taking control of messaging

Every company relies on email and other forms of messaging to communicate and collaborate. According to industry analyst firm IDC, the sharp increase in the use of email, instant messaging and social media has helped cause the amount of electronic stored information (ESI) to double every 18 months. In most enterprises, ESI is stored in disparate systems—including offline archives, tape drives and databases—that makes it hard to locate and manage.

Email is the dominant electronic communication medium for businesses. Recent industry research shows that the typical office worker sends and receives around 112 email messages per day. Every one of these messages leaves behind a digital trail of potentially sensitive information. Companies in regulated industries, such as financial services, are required to retain records for all of their electronic stored communications, and to review their retained emails regularly for policy and privilege violations. Regulators expect companies to not only have compliance programs in place but to also demonstrate that these programs are effective.

In addition to the security and compliance-related risks introduced by email and other communications methods, companies face legal risks. Nearly all E-Discovery actions target email as a key source of ESI. But complying with E-Discovery requirements can be costly and complex. With their electronic communications fragmented across multiple messaging systems, desktop personal storage files, and servers, most companies don't know where their key ESI resides, its importance to the business, or how to manage it in a forensically sound way.

In short, electronic communications platforms are essential. But they are also risky. To reduce our risks and simplify your compliance processes, you must take control of your messaging.(SQL, LDAP, Xpath and others), malicious file execution, insecure direct object references, cross-site request forgery (CSRF), information leakage and improper error handling, broken authentications and session management, insecure cryptographic storage, insecure communications, and failure to restrict URL access threats more quickly.

### Instant compliance

Streamlined review and audit processes reduce the time needed to stay compliant.

Pre-packaged content supports policies and regulations such as FINRA, HIPAA, FRCP, and SEC.

Policy-based risk scoring expands review coverage while reducing with less effort.

### Reduced risk

Archive dashboard allows you to see and control sensitive information flows.

Automated review increases accuracy.

Granular access controls limit what endusers, reviewers, administrators and outside counsel can see or do.

### Lower, more predictable costs

Flat per-use pricing simplifies complex capital costs into predictable, monthly operational expenses.

Cloud storage eliminates software updates and expensive hardware.

# The Power of SilverSky

Email Compliance Archiving from SilverSky allows companies of every size to review, discover, and audit their electronic stored communications. Email Compliance Archiving increases accuracy and efficiency over outdated, costly and incomplete manual processes. Our cloud-based storage saves customers money and simplifies their communications infrastructures. And, our commitment to high levels of security, assurance, and uptime gives customers peace of mind.

KEY FEATURES	DESCRIPTION
Automatic Capture	All messages and attachments are scanned before delivery using the industry's leading anti-virus technologies. Email Protection Services from SilverSky leverage 24x7 real-time monitoring plus continuous updates to keep your messaging system secure from the latest threats.
Search	SilverSky subscribes to several services, which maintain global block lists for unsafe domains, addresses, and SMTP relays.
Review	We leverage multiple spam filtering engines to ensure that all spam is eliminated from your environment, while also providing protection against phishing attacks.
Legal Holds	Our Bulk/Marketing Email Check feature inspects and identifies inbound email containing marketing information to reduce operational burdens and safeguard company information.
Reports	Validate that review requirements are being met using the record of review, which keeps an audit trail of reviewer activity. Run reports for FINRA audit and other compliance regimes. Define, run, and save custom reports.
Management	Constrain viewership or actions with extensive access controls for user rights and archived data. Give access to third party reviewers, such as FINRA auditors or external legal counsel, with date-range restrictions and exclusions for privileged messages.
Infrastructure Security	Sleep easy knowing that your archives are stored in redundant data centers, and are monitored around the clock by an industry-leading team of NOC and SOC professionals. Rely on security assurance: SilverSky processes and people are AICPA SOC 2 Type 2 certified, with SSAE-16 compliance.
Preservation and Storage	Achieve higher ROI by staying up-to-date with evolving storage technologies and regulations. Focus on your core business by moving your message archiving to our Email Compliance Archiving solution.



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